

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**Committee of the Whole Meeting**  
**Thursday, December 17, 2009**

The committee of the whole of the State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at Huntington's Grille in Jackson and then reconvened at 7:20 p.m. in the Hattiesburg Room of the Hilton Hotel in Jackson, on December 17, 2009.

**Members present:** Mr. George Walker, Chairman; Mr. Bubba Hudspeth, Vice-Chairman; Mr. Napoleon Moore, Mr. Max Huey, Mrs. Patricia Dickens and Mr. Ed Perry. Members absent were: *Mr. Bobby Steinriede, Mr. Chip Crane and Mr. Bruce Martin.*

**SBCJC Staff in attendance:** Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey and Mrs. Missy Saxton.

**CALL TO ORDER**

Chairman George Walker called the meeting to order at 7:20 p.m.

Dr. Clark welcomed all members and wished them a Merry Christmas. He welcomed Dr. Shawn Mackey as the new Associate Executive Director for Workforce and Career & Technical Education.

Dr. Clark reported that Governor Haley Barbour released his Executive Budget Recommendations (EBR) on Monday, November 16<sup>th</sup>. The Legislative Budget Committee released its proposed budget December 15, 2009. Both recommend cuts to the CJC system.

Dr. Clark and Mrs. Deborah Gilbert have been working on reviewing the SBCJC Internal Controls. One of the proposed items developed out of this review is an agency Code of Ethics. Mr. Kell Smith has drafted Exhibit A5 and Dr. Clark requested Board Members to review this document for possible approval in January.

Dr. Clark expressed thanks to the Board Members for approving the agency reorganization last month and reported that it is working well. He concluded his report.

Dr. Shawn Mackey reported that he will be presenting the 2009 Curricula Revision request for APA review at the Friday morning meeting (Exhibit B). He noted there is one modification, under the Digital Arts and Design Technology information. There is currently only one articulated course, and he hopes to present a new set of courses associated with this program in January. He will present the standard Workforce report, as well as the standard Grants report on Friday, as well. Dr. Mackey concluded his report.

Dr. Debra West will provide the Academic Affairs report on behalf of Dr. Fiona Qualls. She will be presenting Exhibit E, a request for approval of Location of Classes for Spring 2010. Dr. West will also present to the Board a slate of recommended nominees for the Nissan Scholarship Committee (Exhibit F). Both exhibits will require approval.

Dr. West discussed the current state of the Workforce Enhancement Training (WET) Funds. One of the three triggers that cease the flow of Workforce funds has been met. The \$500 million threshold has been reached and has turned the WET funds "off." However, because the Unemployment Insurance taxes are paid quarterly, the taxes owed are going to continue to flow for several months. The Governor's office has received approval from the federal government to reduce that trigger floor to \$360 million. Dr. West understands that it is the Governor's intent to

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introduce legislation to keep the WET fund money flowing through 2010 and beyond and also to put a mechanism in place that will allow the WET Fund to restart automatically if in the future we hit one of these three triggers again.

Dr. West will bring the Board up to date on Friday regarding the hiring process for the Director of Career & Technical Education and the Assistant Executive Director of Research & Planning. She will provide an update on the Longitudinal Data System grant for the state of Mississippi.

She informed the Board that a representative from the PEER committee called wanting to know the graduation rate for Mississippi Community Colleges. She provided the number of graduates by degree, the number of graduates by community college, number of certificates issued, the state CJC average graduation rate and the national CJC graduation rate, as well as referring them to federal website containing relevant information.

Mrs. Deborah Gilbert provided the following information regarding the Finance agenda:

**Attachment 1** is the approval request for the General Fund Disbursement out of Fund 2298 in the amount of \$30,028,457.00 for January 2010. The Finance Agenda states the amount of \$30,028,461.00 but that is a typo. The correct amount is \$30,028,457.00. This will require approval.

**Attachment 2** is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,783,465.00 and Fund 4110 in the amount of \$82,111.00, totaling \$2,865,576.00 effective December 31, 2009. This will require approval.

**Attachment 3** is the Report on Cumulative Reductions in Education Enhancement Funds. This is for informational purposes only and does not require approval.

**Attachments 4a and 4b** are Financial Statements for General Fund 2291 and Special Funds as of November 30, 2009. These are for informational purposes only and do not require approval.

Mrs. Gilbert will present the FY 2010 Funding Booklet to Board Members Friday morning.

**Attachment 5** is the Joint Legislative Budget Committee Recommendations for FY 2011. This is for informational purposes only.

**Attachment 6** is the information for the Proposed Hotel Accommodations for 2010. Mrs. Saxton will present more information on this at the Friday meeting.

There being no other business, Chairman Walker adjourned the meeting at 8:30 p.m.

Recorded by:

  
Missy Saxton, Executive Assistant

  
Mr. George Walker, Chairman

  
Dr. Eric Clark, Executive Director